

Student Computer Rules

1. Computers must be at school when students are at school. If a student leaves his/her computer at home there will be consequences.

Consequences:

1st offense - The student cannot take the computer home the following school day.

2nd offense – One day of detention and the student cannot take the computer home for the following two school days.

3rd offense – One day of detention and the student cannot take the computer home for one week.

4th offense – The computer remains at school the rest of the school year.

2. Students will use computers for **school work only** at school. No games, chat, Skype, YouTube or other unauthorized use during school from 8:00 to 2:30. Students who change the computer configuration, such as changing their profile name in order to avoid school supervision, will face consequences.

Consequences:

1st offense - The student cannot take the computer home that school day.

2nd offense – One day of detention and the student cannot take the computer home for two school days.

3rd offense – One day of detention and the student cannot take the computer home for one week.

4th offense – The computer remains at school the rest of the school year.

3. At the discretion of administrators, a student who is failing any class at any time may lose the privilege of taking the computer home.
4. Illegal software (games included) and copyrighted media files (music and movies), and file-sharing software, are strictly forbidden on school computers. Students have twenty-four hours or one weekend to prove that software loaded on their computer has been purchased.

Consequences:

1st offense – The computer will immediately be imaged and the student cannot take the computer home for one week. The student will be

responsible for having the computer checked by the technology department weekly for four weeks. Students who fail to have their computer checked cannot take the computer home for one week.

2rd offense – The computer will immediately be imaged. One day of detention and the student cannot take the computer home for one week. The student will be responsible for having the computer checked by the technology department weekly for four weeks. Students who fail to have their computer checked cannot take the computer home for one week.

3th offense – The computer remains at school the rest of the school year.

5. Students are not allowed to use other students' computers.

Consequences:

1st offense – Both students cannot take their computers home that school day.

2nd offense – One day of detention and the students cannot take their computers home for two school days.

3rd offense – One day of detention and the students cannot take their computers home for one week.

4th offense – The computers remains at school the rest of the school year.

6. Students are required to take care of their computers and report any damage or computer malfunctions immediately to their advisor or other staff member who will contact the tech department.
7. Students are responsible for backing up their personal files. The school is not responsible if student files are lost due to equipment failure or if the files are lost due to the need to re-image the computer.
8. Students are responsible for bringing their laptops to school fully charged. If the battery does not hold a charge through the school day with proper use, report to the tech department to order a replacement.
9. Any student who intentionally damages a school computer cannot take their computer home for the rest of the year.